

ELENA

IÑIGUEZ DE HEREDIA

Figure Skater & Event Manager

PROFESSIONAL OVERVIEW

I'm a figure skater and event manager, seeking new opportunities to keep traveling the world! I have more than 7 years of experience in figure skating and sport events management, by working and volunteering in different projects for the Olympic Games, the Argentinian Figure Skating Federation and other companies and organizations.

PROFESSIONAL EXPERIENCE

APRIL 2012 - TODAY: Event Manager (Volunteer)

ARGENTINIAN FIGURE SKATING FEDERATION (FAPH)

- Planning, organization, coordination and production of National Championships & Gala at Luna Park Stadium, regional championships & national test events, seminars and workshops.
- Digital Content, Social Media and Website management.
- Team leading and training for 10 volunteer staff.
- Events Committee Operations Plan creation and management.
- Member of the Directive Board as Pro-Secretary from 2012 to 2015.

JANUARY 2019: Production Assistant (Volunteer)

ISU FOUR CONTINENTS FIGURE SKATING CHAMPIONSHIPS, USA

- Production team general support.
- Small Medals and Awards Ceremonies assistance.
- Backstage backup and catering supervision.

JUNE-OCTOBER 2018: Main Press Center Coordinator

YOUTH OLYMPIC GAMES BUENOS AIRES 2018, ARGENTINA

- Venue operations planning and management.
- Bump-in and out coordination and venue testing.
- Team leading and training for 3 paid staff and 8 volunteers.
- Media Workroom, Media Help Desk & Media Lounge management.
- Press Conferences coordination.
- Office management for IOC and BAYOGOC Media Operations & Young Reporters teams.
- Opening and Closing Ceremony Media Guides redaction and edition.

FEBRUARY 2018: Observer Programme Volunteer

WINTER OLYMPIC GAMES PYEONGCHANG 2018, KOREA

- Assistance during visits to venues and presentations for the Observer Programme.

MAY 2017 - JANUARY 2018: Figure Skating Performer

RONCALY ON ICE, MÉXICO TOUR

- Skating performances on ice shows: solo, adagio, chorus and fire juggling acts.

SEPTEMBER 2015 - DECEMBER 2016: Organizer & Performer (Volunteer)

ON ICE THEMED SHOWS, ARGENTINA

- Organization of several open shows on ice, each with a different topic theme.
- Planning, venue management, entries and music administration, promotion and production.

AUGUST 2015: Event Manager & Performer (Volunteer)

FIRST EDITION OF NATIONAL CHAMPIONSHIPS AND GALA AT LUNA PARK STADIUM

- Organizing committee creation, event planning, operations coordination, venue management, team leading, entries, music and results administration, media management and production.

JUNE 2015: Recreation Coordinator On Ice

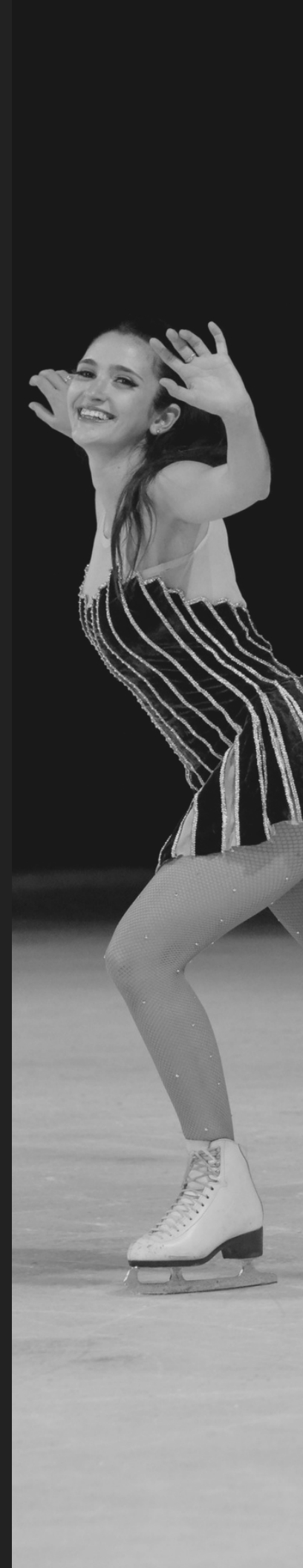
CHIVAS BARTENDERS MEETUP, ARGENTINA

- Coordination of recreational activities on ice for a bartenders meeting event organized by Chivas.

JANUARY - APRIL 2015: Figure Skating Performer

AQUATIC CIRCUS ON ICE, CHILE TOUR

- Skating performances on ice: solo, chorus and adagio.



ACADEMIC EDUCATION

2018: Johan Cruyff Institute

SPORT EVENTS MANAGEMENT ONLINE COURSE

- Final Project Grade: 92/100.
- Course included in Sport Management and Sport Marketing Master Degree programs.

2017: Capacitarte, Buenos Aires University (UBA)

SHOW PRODUCTION COURSE

- Show production fundamentals and project management.

2016: International Olympic Academy, Greece

56° YOUNG PARTICIPANTS SESSION

- Topic: Olympic Movement and sustainability.
- Academic lectures, group discussions, sport activities and arts workshop with 200 participants from all over the world.

2015: Argentinian Olympic Committee

33° SESSION OF THE ARGENTINIAN OLYMPIC ACADEMY

- Academic lectures, group discussions & sport activities with 30 participants from Argentina.
- Chosen to represent our country at the International Olympic Academy in 2016.

2015: Olympic Solidarity

MANAGEMENT OF OLYMPIC SPORTS ORGANIZATIONS ADVANCED COURSE

- Final Project Grade: A.
- Chosen to present my project for the 2018 course edition as a successful example.

2013: Bridge TEFL - Teach English as a Foreign Language

100 HOURS PROFESSIONAL DIPLOMA

- Final Grade: A.
- Globally recognized online certificate.

SKILLS

LANGUAGES

I speak fluent Spanish and English, intermediate German and a bit of French.

WORK ETHICS

My strongest qualities are pro-activity, flexibility, time management and optimism. I am also a quick learner and always enjoy new challenges!

TECHNOLOGY

I manage mostly all Microsoft and Google tools, Social Media platforms and some Web design. I have basic knowledge of photo and video editing, too.

OTHER

I also perform flying, adagio and fire juggling acts on ice worldwide =)

CONTACT INFORMATION

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